



MLAT

Complaints Procedure

2018/19

In an endeavour to be transparent MLAT will make public its decisions on our website, members of the panel and reasons for any refusals. Reasons will usually be listed as one of the following:

1. Lack of eligibility to apply – please see guidance on grant application and accompanying letter of criteria.
2. Process failure – missing deadline or incomplete answers on grant form or criteria letter.
3. Overall lower ranking - if we are oversubscribed then ranking may be applied if this is the case, the group/s will be told the area they scored lower on.

This will be shared in greater detail with the applicants themselves and panel decisions are final due to the nature of the volunteer-led process and the commitment required to run the panel.

Unsuccessful applicants are encouraged to reapply in the following year if they feel they can address the issues causing rejection or they can seek support from Anke Thurm at the Trust for Developing Communities to apply to alternative funders. Anke is based at St Georges Hall, Newick Road, Brighton. BN1 9JG. Her email is ankethurm@trustdevcom.org.uk

If applicants wish to complain about the process they should put this in writing to MLAT – postal address is: St Georges Hall, Newick Road, Moultsecoomb, Brighton. BN1 9JG. Or by email at: MoultsecoombLAT@outlook.com

MLAT will acknowledge receipt of a complaint within 1 week and will take it to the next committee meeting for review. They meet every third Wednesday of each month (except August). They will respond within one further week.

If applicants are unsatisfied with the outcome of their complaint they can raise their concern with Public Health by contacting the Trust for Developing Communities.